

GUADALUPE COUNTY CHILDREN'S ADVOCACY CENTER
JOB DESCRIPTION

THERAPIST

THE GUADALUPE COUNTY CHILDREN'S ADVOCACY CENTER (GCCAC) IS A HIGH-ENERGY, FAST-PACED, MISSION DRIVEN ORGANIZATION WITH A COLLABORATIVE WORKING ENVIRONMENT. WE ARE UNIFIED IN OUR MISSION AND STRIVE TO PROVIDE EVERY SERVICE TO EVERY CHILD WHO MEETS CASE CRITERIA WITH THE HIGHEST LEVEL OF CARE.

REPORTS TO: CLINICAL DIRECTOR
EXEMPT STATUS: SALARIED, EXEMPT
COMMITMENT TYPE: FULL-TIME, ON-GOING
BASE OF OPERATIONS: SEGUIN, TEXAS

JOB SUMMARY: Provides therapy and crisis intervention services to GCCAC clients and their families. Works in partnership with other CAC staff, and all multidisciplinary team (MDT) members to mobilize and strengthen the MDT approach to the prevention, investigation, treatment, and prosecution of child abuse.

ESSENTIAL FUNCTIONS:

- Provide crisis intervention services.
- Provide individual and group therapy to clientele (children and non-offending family members) at both GCCAC locations, schools, and virtually, as needed.
- Maintain case files including session case notes, assessments, treatment plans, monthly reports, telephone consultations, and all other documentation as required. Documentation will meet GCCAC requirements.
- Provide testimony of fact for the county criminal and civil courts that pertain to the center's mental health services cases when subpoenaed.
- Coordinate and refer all cases needing psychiatric/psychological consultation.
- Prepare and submit monthly mental health services reports.
- Participate in scheduled case staffings and those held on an as-needed basis.
- Collaborate with and provide consultation and regular communications with Department of Family and Protective Services, law enforcement agencies, the prosecutors' offices, Guadalupe Regional Medical Center FNE program, and therapists providing therapeutic services to GCCAC clients.
- Conduct on-going communication with Center program staff (Advocates, Forensic Interviewers, Service Coordinators, etc.).
- Maintain good standing with the appropriate State licensing board and group membership affiliations.
- Participate in regular peer review in which clinical proficiency may be reviewed.
- Participate in applicable, appropriate, related professional development opportunities.
- Adhere strictly to confidentiality and record retention policies, as well as all other applicable laws and statutes.
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Assisting in GCCAC outreach efforts within the community to increase the awareness and understanding of child abuse issues.
- Attending trainings approved by Executive Director and GCCAC supervisor to maintain competency and professional development.
- Assure that the counseling rooms are properly equipped and well organized.
- Meet regularly with GCCAC supervisor to discuss client welfare and monitor clinical performance.

REQUIREMENTS:

- Holds a current counseling license in the State of Texas (LPC, LCSW, LMSW, LMFT, LPC-Associate, LMFT-Associate).
- Maintains good standing with applicable licensing board, completing necessary annually required CEU credits.
- Knowledge of trauma focused, evidence based therapy.
- Basic computer skills.
- Proficiency with Microsoft Windows 10 Operating System, Word, Excel, and Outlook.
- Read, write, and speak English fluently.
- Bi-lingual (English/Spanish) preferred.
- Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs).

EXPERIENCE:

- A minimum of one year of prior relevant experience as practicing mental health professional with abused children and non-offending caregivers.
- Specialized clinical knowledge and advanced clinical skill in the areas of assessment, and treatment of mental, emotional, and behavioral disorders.
- Experience with court testimony preferred.
- Prior work with Department of Family and Protective Services, law enforcement, and prosecutors, and within a CAC setting preferred.

OTHER:

- Maintains a professional working relationship with GCCAC staff, volunteers, board, partner agency representatives, and CACTX representatives.
- Assists in maintaining a clean and safe work environment.
- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2 – 3 days.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Ability to involve community volunteers in the child abuse prevention, investigation, and prosecution service delivery system.
- Employment dependent upon the successful completion of a background check, including criminal and DFPS clearances, as well as a sex offender registry check.
- Completes other duties as assigned by the Executive Director and/or GCCAC supervisor.
- Must pass a criminal background check, DFPS background check, and sex offender registry check to maintain employment no less than annually.

PLEASE NOTE THAT THE SUCCESSFUL CANDIDATE WILL HAVE TO PASS A CRIMINAL BACKGROUND HISTORY CHECK, A DFPS BACKGROUND CHECK, AND A SEX OFFENDER REGISTRY CHECK.

INTERESTED QUALIFIED APPLICANTS SHOULD SEND THEIR RESUME, COVER LETTER, AND A LIST OF 3 PROFESSIONAL REFERENCES TO CHRISTY WILLIAMS, CWILLIAMS@GCCAC.NET.