

GUADALUPE COUNTY CHILDREN'S ADVOCACY CENTER
JOB DESCRIPTION

THERAPIST LEAD

THE GUADALUPE COUNTY CHILDREN'S ADVOCACY CENTER (GCCAC) IS A HIGH-ENERGY, FAST-PACED, MISSION DRIVEN ORGANIZATION WITH A COLLABORATIVE WORKING ENVIRONMENT. WE ARE UNIFIED IN OUR MISSION AND STRIVE TO PROVIDE EVERY SERVICE TO EVERY CHILD WHO MEETS CASE CRITERIA WITH THE HIGHEST LEVEL OF CARE.

REPORTS TO: CLINICAL DIRECTOR
EXEMPT STATUS: SALARIED, EXEMPT

COMMITMENT TYPE: FULL-TIME, ON-GOING
BASE OF OPERATIONS: SEGUIN, TEXAS

JOB SUMMARY: Provides therapy and crisis intervention services to GCCAC clients and their families; provides supervision and direction of other providers within GCCAC. Works in partnership with other CAC staff, and all multidisciplinary team (MDT) members to mobilize and strengthen the MDT approach to the prevention, investigation, treatment, and prosecution of child abuse.

ESSENTIAL FUNCTIONS – THERAPIST LEAD:

- Provide direct supervision to up to 4 GCCAC staff therapists and/or interns
- Meet with assigned GCCAC staff therapists and/or Intern(s) no less than one hour during each week of documented experience, during which client welfare and clinical performance shall be monitored.
- Conduct a regular review of supervisee documentation
- Coordinate and refer all cases needing psychiatric/psychological consultation.
- Participate in scheduled case staffings and those held on an as-needed basis.
- Conduct on-going communication with Center program staff (Advocates, Forensic Interviewers, Service Coordinators, etc.).
- Collaborate with and provide consultation and regular communications with the Department of Family and Protective Services, law enforcement agencies, the prosecutors' office, Guadalupe Regional Medical Center FNE program, and therapists providing therapeutic services to GCCAC clients.
- Provide testimony of fact for the county criminal and civil courts that pertain to the center's Mental Health Services cases when subpoenaed.
- Maintain good standing with the appropriate State licensing board and group membership affiliations.
- Participate in regular peer review in which clinical proficiency may be reviewed.
- Participate in applicable, appropriate, related professional development opportunities.
- Adhere strictly to confidentiality and record retention policies, as well as all other applicable laws and statutes.
- Maintain cross-cultural awareness in the performance of all responsibilities.
- Assist in GCCAC outreach efforts within the community to increase the awareness and understanding of child abuse issues.
- Attend trainings approved by Executive Director to maintain competency and professional development.
- Research, encourage, and recommend trainings for other GCCAC therapists and submit proposals to Clinical Director for Executive Director approval.
- Assist with assuring that the Counseling spaces are properly equipped and well organized.

ESSENTIAL FUNCTIONS – THERAPIST:

- Carry a caseload of 18-20 clients (or a weekly equivalent)
- Provide crisis intervention services.
- Provide individual and group therapy to clientele (children and non-offending family members) at both GCCAC locations, schools, and virtually, as needed.

- Maintain case files including session case notes, assessments, treatment plans, monthly reports, telephone consultations, and all other documentation as required. Documentation will meet GCCAC requirements.

REQUIREMENTS:

- Holds current counseling license in the State of Texas. Full license and a minimum of two years (LPC, LCSW, LMFT) experience preferred. Supervision license preferred.
- Maintain good standing with applicable licensing board, completing necessary annually required CEU credits.
- Knowledge of trauma focused, evidence-based therapy.
- Basic computer skills and proficiency with Microsoft Windows 11 Operating System, Word, and Excel
- Read, write, and speak English fluently.
- Bi-lingual (English/Spanish) preferred.
- Bending, stooping, reaching and other movement required in dealing with children. Lifting of office materials (up to 20 lbs).

EXPERIENCE:

- A minimum of two years of prior relevant experience as practicing mental health professional with children who have experienced abuse and/or neglect and non-offending caregivers.
- Specialized clinical knowledge and advanced clinical skill in the areas of assessment, and treatment of mental, emotional, and behavioral disorders.
- Experience with court testimony preferred.
- Prior work with the Department of Family and Protective Services, law enforcement, and prosecutors, and within a CAC setting preferred.

OTHER:

- Maintains a professional working relationship with GCCAC staff, volunteers, board, partner agency representatives, and CACTX representatives.
- Assists in maintaining a clean and safe work environment.
- Travel may occasionally be required for educational or business purposes. It is not anticipated that any travel would last more than 2 – 3 days.
- Desirable personal qualities include: tact, good judgment, flexibility, a positive attitude, high professional standards and ethics, and an ability to get along with a variety of people from various disciplines.
- Ability to involve community volunteers in the child abuse prevention, investigation, and prosecution service delivery system.
- Employment dependent upon the successful completion of a background check, including criminal and DFPS clearances, as well as a sex offender registry check.
- Completes all other duties as assigned by the Clinical Director and/or Executive Director.

The GCCAC is an Equal Opportunity employer. Personnel are chosen on the basis of ability without regard to race, color, religion, sex, sexual orientation, gender, identity, national origin, veteran, disability or marital status, in accordance with state and federal law.

Qualified applicants may apply by sending a letter of interest, resume, and three professional references to Christy Williams at cwilliams@gccac.net AND Brianna Murphy at bmurphy@gccac.net.